

Rodeo Secretary Info for High School and Wrangler Division Rodeos

- Rodeo Sports Network (RSN) will e-mail day, judges', timekeepers' and fee sheets to the e-mail address that you specify. (1-800-547-6336)
- Draw-outs will be e-mailed or faxed, your preference, after 4:00 PM on Thursday evening. Please communicate your preference to Sheryl Roberts at RSN.
- Draw-outs must be indicated on all forms and do not count in the all around points, rakes, stock draw, jackpot posting or fee collections.
- Draw-outs are complete as of 4:00 PM on Thursday. After 4:00 PM, the fees are guaranteed to the club. The contestant may opt to turn out at their discretion, but they must still pay their fees. For no reason, may their fees be excused after 4:00 PM on Thursday. No shows must be recorded on the Backfees Form.
- Backfees from a previous rodeo are not to be paid at the rodeo. Please tell them that they will receive information on backfees in the mail.
- Coggins papers are to be randomly checked, 5 horses per perf and slack, for a total of 15 horses for the weekend.
- Rakes are as on paper; thus, they are specified after draw-outs and include no-shows (contestants who are entered, but do not compete; as opposed to those who pay, then turn-out). Please use the following legend on all paperwork: DO-draw out, TO-turn out, NS-no show
- All-around points are computed after draw-outs and no-shows and turn-outs are included. A "quick and easy" table is included. All-arounds must compete in more than one event and are determined by those who earn the most all-around points in more than one event, defaulting to a contestant in one event only in the event that no one places in multiple events (same applies to optional Rookie All-Arounds). Cutting contests are not calculated into the All Around at the qualifying rodeo level.
- Jackpot payouts (for posting purposes on the Top Ten sheets after the last perf) are computed based on those contestants who have an asterisk (*) next to their name and actually pay their fees (no-shows and draw-outs are not included). Any potential discrepancies in whether or not a contestant is in the jackpot will be researched by RSN. Please make a note of any alleged discrepancies and adjust their entry fees and add red astericks to the timekeepers' and judges' sheets. Adjustments may only be made when they are paying fees. If what they indicated as an error is not verified by Rodeo Sports Network, I will further adjust after the rodeo.
- All WD contestants are in the jackpot, computed at \$10.00 per entry (\$20 per team in TR and RR). A payout percentage table is included.
- Please distribute buckles from previous rodeo and return any that are not distributed. If you choose not to send them for distribution, then provide the name and cell number of who is responsible to distribute.
- If there are any Champion/Reserve Champion ties, the winners flip between the two. In the event that there is a single champion and the tie is in second place, LHSRA pays for the additional buckle ordered as per the vendor and design preference of the club at \$150 per Champion Buckle and \$100 per Reserve Champion buckle. Please make a note of any additional buckles that you need to order and for whom they were ordered. The club may then forward the bill to LHSRA when it is received.
- Please do not accept any LHSRA documents other than a possible doctor's release. Anyone with questions on this or other issues, including membership, may text or email call me at any time at (337) 540-4623 or email me at Stephanie_rodrigue@camsch.org. Unless I have no reception, I will receive all on my BlackBerry.
- Stock is posted no earlier that one hour before perf, one session at a time and results are posted immediately after each session. Workers sheets must only have one session of stock included at a time.

- Please remind your timekeepers to write back-up times in all timed events. You need to have actual back-ups in the event that you incur a problem with the timer box and/or eyes. It just eliminates the potential of a problem that could not be otherwise resolved. They can use any column other than “Total Time” or “Penalty” for the back-up. Times must be averaged electronically and at least one hand-held stop watch must be used at all times.
- Please post actual signed copies of the judges and timekeepers sheets after each session and the Top Ten sheets at the conclusion of each event.
- No changes in the original draw may be made at the rodeo. The only exception would be a true emergency and the judges make that call within the parameters of what is allowed, (stock must be competed upon by the contestants for which it is drawn and before it is competed upon by another contestant, etc.). The order of events may not change from what was posted, either.
- School names for the Top Ten sheets are available on the day sheets.
- All injuries should be recorded on the injuries form, whether or not medical attention is required. Those who receive medical attention must have a release to ride before competing again.
- Complete the enclosed invoices, but do not send checks with original paperwork. After all the numbers are verified, invoices will be faxed to whomever is designated to receive them. Please provide that name and fax number.
- The no-shows credited to the club are computed at \$10.00 per event.
- Original forms include all signed judges' and timekeepers' sheets (including cutting), day sheets of the judges and arena director, Top Ten sheets, fee sheets, Coggins, injury list, arena info form and all other forms provided.
- Contestant insurance forms should be downloaded from the website under Contestant Insurance. It is a secondary excess policy and thus it is not necessary to have the form at the hospital. It is mailed or faxed in to the insurance company after bills are received.
- Please provide a copy of the Alpha sheets with an indication of who paid and who did not pay and any problems that may have been encountered.
- Personnel payments are based on actual runs (i.e., after draw-outs and no-shows; turn-outs are considered runs). Checks will be mailed and percentages are as follows:

<u>High School</u>	<u>Wrangler Division</u>
Judge with barriers: \$1.00	Judges: \$.85
Second Judge: \$.90	Announcer: \$.75
Announcer: \$.90	Secretary: \$.85
Secretary: \$1.00	Timers: \$.55
Timekeepers: \$.60	Bullfighters: \$.30

- Please complete personnel sheet with names and addresses for both rodeos.
- Please fax copies of High School Top Ten sheets and AA form on same night that rodeo ends or first thing the very next morning and Wrangler Division Top Ten sheets on Sunday night to (337) 542-4775. Please contact me prior to the rodeo to determine how I will receive original documents that I must receive no later than the Tuesday following the rodeo.
- If you are using the LHSRA timer, banners, and/or flags, they must be returned to the next rodeo. Please advise me of the procedure for return when making arrangements for documented return.

I will be available on my BlackBerry at (337) 540-4623, if I can clarify or assist in any way.

Thank you,

Stephanie

WD RODEO

CENTRAL ENTRY SYSTEM FEES
(paid through contestants' \$17.00 per rodeo fee)

TOTAL NUMBER OF CONTESTANTS: _____ X \$5.00 = \$_____

PLEASE MAKE CHECK PAYABLE TO:

RODEO SPORTS NETWORK

PLEASE MAIL TO:

**RODEO SPORTS NETWORK
7400 Billy Corbello Road
Iowa, LA 70647**

WD RODEO

LJHFR AWARDS FEE
(paid through contestants' \$17.00 per rodeo fee)

TOTAL NUMBER OF CONTESTANTS: _____ X \$10.00 = \$_____

ENTRY FEES FOR NO SHOWS: _____ @ \$10.00 - _____

TOTAL DUE LHSRA \$_____

PLEASE MAKE CHECK PAYABLE TO:

LJHFR AWARDS

PLEASE MAIL TO:

**Nicky Rodrigue
LHSRA Treasurer
163 Mallard Lane
Cameron, LA 70631**

WD RODEO

LHSRA LATE FEES
(paid through contestants' fees)

LATE FEES: _____ @ \$25.00 = _____

PLEASE MAKE CHECK PAYABLE TO:

LHSRA

PLEASE MAIL TO:

**Nicky Rodrigue
LHSRA Treasurer
163 Mallard Lane
Cameron, LA 70631**

WD RODEO

LHSRA JACKPOT FEE
(\$10.00 from \$25.00 per event entry fee)

- Number of Jackpot Entries (BA): _____
- Number of Jackpot Entries (TD): _____
- Number of Jackpot Entries (BBK): _____
- Number of Jackpot Entries (GBK): _____
- Number of Jackpot Entries (CD): _____
- Number of Jackpot Entries (RR): _____ (contestants)
- Number of Jackpot Entries (TR): _____ (contestants)
- Number of Jackpot Entries (BGT): _____
- Number of Jackpot Entries (GGT): _____
- Number of Jackpot Entries (PB): _____
- Number of Jackpot Entries (BR): _____

TOTAL NUMBER OF JACKPOT ENTRIES: _____ X \$10.00 = \$ _____

PLEASE MAKE CHECK PAYABLE TO:

LHSRA WD JACKPOT

PLEASE MAIL TO:

Nicky Rodrigue
LHSRA Treasurer
163 Mallard Lane
Cameron, LA 70631

WD RODEO

LHSRA PERSONNEL FEE
(\$5.00 from \$25.00 per event entry fee)

Number of Entries (BA): _____
Number of Entries (TD): _____
Number of Entries (BBK): _____
Number of Entries (GBK): _____
Number of Entries (CD): _____
Number of Entries (RR): _____ (contestants)
Number of Entries (TR): _____ (contestants)
Number of Entries (BGT): _____
Number of Entries (GGT): _____
Number of Entries (PB): _____
Number of Entries (BR): _____

TOTAL NUMBER OF ENTRIES: _____ **X \$5.00 = \$** _____

PLEASE MAKE CHECK PAYABLE TO:

LHSRA WD PERSONNEL

PLEASE MAIL TO:

Nicky Rodrigue
LHSRA Treasurer
163 Mallard Lane
Cameron, LA 70631

WD RODEO

2009 – 2010 QUALIFYING RODEO FEE

\$200.00

PLEASE MAKE CHECK PAYABLE TO:

LHSRA WD

PLEASE MAIL TO:

**Nicky Rodrigue
LHSRA Treasurer
163 Mallard Lane
Cameron, LA 70631**

Louisiana High School Rodeo Association

Wrangler Division Payout

Number of Contestants Entered	Number of Placings Paid	Percentage Paid					
1	1	100%	Percentage Paid				
2 - 8	2	60%	40%	Percentage Paid			
9 - 15	3	50%	30%	20%	Percentage Paid		
16 - 30	4	40%	30%	20%	10%	Percentage Paid	
31 - 37	5	32%	26%	20%	14%	8%	Percentage Paid
38 & Over	6	29%	24%	19%	14%	9%	5%

Wrangler Division Rodeo

RODEO PERSONNEL

Judge:
Address: _____

Judge:
Address: _____

Secretary:
Address: _____

Timekeeper:
Address: _____

Timekeeper:
Address: _____

Announcer:
Address: _____

Bullfighter:
Address: _____

Bullfighter
Address: _____

TOP TEN

WRANGLER DIVISION

TEAM ROPING

RODEO: _____

NUMBER OF TEAMS: _____

TIME/ SCORE	CONT #	STANDINGS POINTS	CONTESTANT	SCHOOL	JACKPOT PAYOUT
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1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

TOP TEN

WRANGLER DIVISION

EVENT: _____ RODEO: _____ NUMBER OF CONTESTANTS: _____

<i>TIME/ SCORE</i>	<i>CONT #</i>	<i>STANDINGS POINTS</i>	<i>CONTESTANT</i>	<i>SCHOOL</i>	<i>JACKPOT PAYOUT</i>
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1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

TOP TEN

WRANGLER DIVISION

RIBBON ROPING

RODEO: _____

NUMBER OF TEAMS: _____

<i>TIME/ SCORE</i>	<i>CONT #</i>	<i>STANDINGS POINTS</i>	<i>CONTESTANT</i>	<i>SCHOOL</i>	<i>JACKPOT PAYOUT</i>
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1					
2					
3					
4					
5					
6					
7					
8					
9					
10					